

*Agenda*  
**Personnel Review Commission**  
**Regular Meeting**

**MEETING DATE:**

**TUESDAY, APRIL 9, 2013**

**TIME:**

**7:00 p.m.**

**LOCATION:**

**Municipal Building – Conference Room 208**

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1. Chairman opens meeting.
2. Review minutes of March 12, 2013 regular meeting and March 20, 2013 special meeting.
3. Public Hearing
4. New Business:
  - A. Review & approval of new job description: License Practical Nurse-BOE
5. Old Business
  - A. Review of proposed changes to the City Attorney job description;
  - B. Review of proposed changes to the Deputy City Attorney job description;
  - C. Review of proposed changes to the Director of Personnel job description.
6. Position Vacancy Reports
7. Monthly Claims Report
8. Other
  - Legal Bills
9. Adjournment

RECEIVED  
13 APR -5 PM 2:30  
TOWN CLERK  
MIDDLETOWN, CONN.

**If you require special accommodations for any meeting, please call the ADA Coordinator at (860) 344-3491, (voice) or (860) 344-3521 (TDD/TTY), or the Town Clerks Office at (860) 344-3459 at least ten (10) days prior to the scheduled meeting.**

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